

# Sending Files?

To ensure fast accurate compatibility and streamlined production we need ALL artwork for advertisements in the following specifications.

## SEND ALL WORK AS HIGH QUALITY PDFS TO:

Files under 5mb - **Email to: [artroom@thelangeroom.com](mailto:artroom@thelangeroom.com)**

Files over 5mb - **Email to: [thelangeroom.com@gmail.com](mailto:thelangeroom.com@gmail.com)**

## What we need from you:

### Platform

We assemble our work on PC platform.

### Images

For best results, all images MUST be at 300dpi (no more, no less) in TIF, PSD or JPG and CMYK format not RGB.

### Editorial

Type can be sent as emailed to us in directly in email itself with instructions or sent as a Word / TXT/ RTF or DOC.

### Media

We accept media on: CD, DVD, USB devices or email.  
(Please indicate if you require return of disc)

### Proofs

To ensure accurate reproduction or no corruption, we must have a printout (hard copy) to ensure accuracy.

### Formats

All material to be supplied in PDF format ONLY.

\*\*\* USE DISTILLER with the setting "PRINT" option, Maximum quality JPG compression and convert all fonts to curves/outlines

### EXCLUSIVE RIGHTS - GRAPHIC DESIGN SUB-CONTRACTOR

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